

PARKMAN TOWNSHIP TRUSTEES
Regular Meeting of July 15, 2008

The regular meeting of the Parkman Township Board of Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Lucinda Sharp-Gates and Patrick Joyce, Fiscal Officer-Nancy Wheelock, Tom Evers, John Augustine, Dale Bartholomew, Wayne Komandt, Mike Komandt and Wendy Anderson. The Pledge of Allegiance was recited.

Approval of Minutes

A motion was made by Lucinda and seconded by Patrick to waive the reading of the July 1, 2008 regular meeting minutes and to approve the same. (Resolution No. 08-108) Motion carried unanimously.

Public Discussion

Dale Bartholomew from the Geauga County Historical Society was in attendance and presented information to the Board of Trustees to register a property as a historical site. The Board had expressed an interest in preserving several buildings in the Township. Mr. Bartholomew and the Board discussed the procedures and appointment of a committee to begin this process. The Board will review the information provided to designate a building as a historical site.

Departmental Reports

- Fire
 1. Fire Chief, Wayne Komandt questioned the Board regarding insurance coverage for the fire department cadets. The fire department is considering the formation of a cadets program and Wayne wants to confirm that insurance is available before pursuing the program. Wayne will check with Debbie Wilson to confirm the cadets will be covered on the Township insurance policy.

- Community House
 1. Power Wash/Paint – Wendy Anderson presented a quote from Airless Spray Painting & Staining to power wash and paint the steps and front of the Community House. Patrick made a motion, seconded by Lucinda, to accept the proposal from Airless Spray Painting & Staining in the amount of \$2400.00. (Resolution No. 08-109) Motion carried unanimously.
 2. Tables – Wendy requested authorization to purchase tables to replace the damaged tables at the Community House. Lucinda moved, seconded by Kevin, to authorize the purchase of 10 8' tables for the Community House. (Resolution No. 08-110) Motion carried unanimously.

- Zoning
 1. Zoning Amendment #2008-01 – The Board of Trustees continued with the public hearing to review the recommendations of the Geauga County Planning Commission and the Parkman Township Zoning Commission for Amendment #2008-01. The Board reviewed and discussed Zoning Amendment #2008-01, Section 600.0(J), Section 606.0(B) and Section 606.0(F) and agreed to incorporate modifications to the amendment. A motion was made by Lucinda and seconded by Patrick to close the public hearing and to adopt Zoning Amendment #2008-01 with modifications as an amendment to the Parkman Township Zoning Resolution. (Resolution No. 08-111) Motion carried unanimously.

- Roads
 1. Able Security – Ray Laino from Able Security arrived to present a proposal and discuss a fire alarm system for the Township Garage and the Fire Department. Mr. Laino explained the systems provided by Able Security. The Board and Mr. Laino held a discussion on the installation of fire alarms vs. fire/security alarms. Mr. Laino was asked to re-submit a proposal for the installation of a fire alarm system only at each location and the installation of a fire/security alarm system at each location.
 2. Fence/Asphalt – Tom presented quotes for additional fence and asphalt repaving of the basketball and tennis courts at Overlook Park. The Trustees will forward this information to Sandy Parnaby to use in the calculation for the proposed park levy.
 3. Headwalls – Tom reported that he will be ordering headwalls for Nash Road and Dead End Shedd for approximately \$1900.00.
 4. New Truck – Tom presented information for purchasing a new truck. Based on his research, a new truck will cost between \$150,000 and \$160,000. Tom will continue to collect information and report to the Trustees.

Old Business

- Assistant Zoning Inspector – Lucinda reported that she contacted the Geauga County Prosecutor's office regarding the dismissal of Mark Strumbly as the Assistant Zoning Inspector. The Township was advised to give 30 days notice to the Assistant Zoning Inspector that the position will be eliminated. A motion was made by Kevin and seconded by Lucinda to eliminate the Assistant Zoning Inspector position and to give Mark Strumbly a 30 day notice that the Zoning position will be terminated effective August 15, 2008. (Resolution No. 08-112) Motion carried unanimously. Kevin will send a letter to Mark Strumbly.

- Community House Rental Fees – The Trustees reviewed the Community House rental fees and agreed to increase the rates. Lucinda made a motion, seconded by Patrick to amend the rental fees as follows, effective August 1, 2008:

I. No-Charge Activities

1. Regular events of the following organizations:

Zoning Board, Chamber of Commerce, Clubs of Parkman boys and girls, Trustees' and Clerks' Association, Parkman 55 Plus Club, Fire Department & Auxiliary and any other organized, responsible group, at the discretion of the Trustees.

Special events held by the above organizations are subject to a fee, to be negotiated with the Trustees.

II. Organizations not covered in I:

1. Meetings at which meals are served - \$125.00
2. Meetings at which meals are not served – \$100.00

III. Wedding Receptions, Anniversaries, Birthdays, Reunions, Showers and Graduation Parties:

1. Wedding Receptions - \$400.00 Resident*
\$500.00 Non-resident
2. Birthdays, Anniversaries, Reunions, Showers and Graduations (under 100 in attendance) – \$100.00 (per floor) Resident*
\$175 .00 (per floor) Non-resident
For larger gatherings, special arrangements can be made.
3. After Funeral Lunch - \$75.00 Resident*
\$100.00 Non-resident
4. Benefits - \$75.00

*to qualify as resident – the bride, groom, wife or husband must live in the Township (one of), or one of their parents or children. Special arrangements possible for smaller receptions where only a portion of the building is needed. Security is required for wedding receptions and is included above in rental figure. If liquor is to be served, see VII below.

- IV. Fee for events not covered above subject to negotiations with the Trustees.
- V. All parties using facilities must schedule date and time with the Township representative and sign a rental agreement. No rental agreement or date is effective until the signed agreement is returned with appropriate deposit.
- VI. Liquor – must obtain prior approval of the Trustees at a regular meeting. A refundable \$150.00 damage deposit is required in addition to the rental.
- VII. Any Saturday night function requires a minimum \$175.00 charge for one floor, or \$275.00 for both floors.

(Resolution No. 08-113) Motion carried unanimously.

- Park Survey/Park Levy – Patrick presented the park survey drafted by Sandy Parnaby to be completed and returned by the residents to receive feedback on the needs and wants of facilities at Overlook Park. An earlier discussion was held to include the survey in the next Parkman Paragraphs newsletter. Due to limited space and the font, it was decided to not incorporate the survey in the newsletter. The Board reviewed the survey and agreed the survey should be sent to the Geauga County Planning Commission for suggestions and appropriate wording. Patrick will contact the Planning Commission. Patrick also presented an incomplete cost list of proposed improvements to the park for use to determine the millage of a possible park levy.

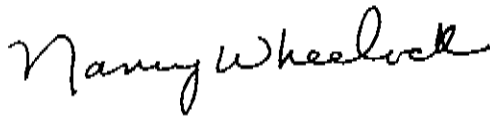
Approval of Bills and Wages

A motion was made by Lucinda and seconded by Patrick to pay the wages and bills from warrant #15897 through warrant #15922. (Resolution No. 08-114) Motion carried unanimously.

Adjournment

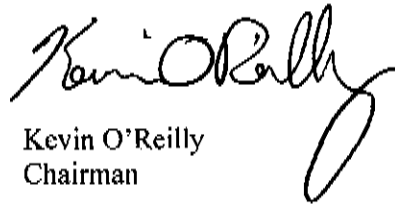
A motion was made by Lucinda and seconded by Patrick to adjourn the meeting at 9:30 p.m. (Resolution No. 08-115) Motion carried unanimously.

Respectfully submitted,



Nancy Wheelock
Fiscal Officer

Approved,



Kevin O'Reilly
Chairman